

# MEMORANDUM OF UNDERSTANDING

## PARTIES

- This Memorandum of Understanding (MoU) is an agreement between The UL LIFE Program and \_\_\_\_\_ (Business/Department Name)

## PURPOSE

- This Agreement is entered into for the following reasons:
  1. Establish an internship placement for UL LIFE Student for the academic semester or year.
  2. Increase employment opportunities on and off campus for students with intellectual and developmental disabilities.
  3. Develop LIFE student's employment skills and knowledge.

## RESPONSIBILITIES OF THE PARTIES

1. Ensure student is completing responsibilities set by the department or business.
2. Communicate between LIFE Program and internship placement to discuss LIFE student's progress.
3. Create opportunities for LIFE students to grow their employment skills
4. Supply training for both the place of employment and LIFE student with skills necessary to complete internship responsibilities.
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_